## Appendix (iv) DPA Plan

**DPA Plan**

|  |  |  |
| --- | --- | --- |
| Ethics reference number: **ERGO/FPSE/17661** | Version: 1 | Date: 2015-10-09 |
| Study Title: Ultra-low-power exercise monitoring applications for sub-threshold micro-controllers | | |
| Investigators: Emily Shepherd, Mohit Gupta, Toby Finch, Dan Playle, Calin Pasat | | |

The following is an exhaustive and complete list of all the personal data that will be collected:

* Signed Consent forms

The data is relevant to the study purposes because signed consent forms are required by this study as it meets a study characteristic. In this case it is M.3 which says the study is intrusive because it will require participants to wear a device.

These consent forms will only be used for the purpose of the study, which is to gain participants consent to taking part.

The data is adequate and not excessive because the consent form is the complete document which is required to obtain the participants consent.

The personal data will not be processed as it is only the data on consent forms and these are not needed for processing by the study.

The data’s accuracy is ensured because it is the participants themselves who will write their names and signatures on the consent form.

The consent forms will be stored in a file wallet which will be kept secured by keeping this in a locked building. The data will be held in accordance with University policy on data retention.

The data will be destroyed by shredding the forms at the end of the study.

The data will be processed in accordance with the rights of the participants because they will have the right to access, correct, and/or withdraw their data at any time and for any reason. Participants will be able to exercise their rights by contacting the investigator (e-mail: [tlf1g12@soton.ac.uk](mailto:tlf1g12@soton.ac.uk)) or the project supervisor, Geoff Merrett (e-mail: [gm1r07@soton.ac.uk](mailto:gm1r07@soton.ac.uk)).